NATIONAL HEALTH MIISION
BAYS NO. 55-58, SECTOR-2
PANCHKULA, HARYANA

Advt. No .1/2018-19(Admn.)/02/6020   **Dated   : 13.11.2018**

Opening date for submission of online applications   **: 15.11.2018**

Closing date for submission of online applications   **: 14.12.2018**
(By 11:59 PM)

Online applications are invited for direct recruitment of under mentioned posts and candidates are required to fill these posts by using the website of **NATIONAL HEALTH MISSION** i.e. www.nrhmharyana.gov.in. The online applications can be filled up from 15.11.2018 to 14.12.2018 till 11:59 P.M. Thereafter, website link for filling up these posts will be disabled automatically. The candidates are advised to fill online forms well in advance without waiting for last date of submission of online form. The candidates are advised to ensure the eligibility criteria that they fulfill all the qualification and experience required for the post.

Details of the posts are as under:-

S. N.	Name of post	No of vacant post & Category.	Post Code	Remuneration/Entry Level Pay as per Service Bye-Laws 2018	Academic Qualifications and required experience	Age Limit
1.	HR Consultant (Admin)	02 (UR)	18001	Rs. 16,290/- per month	**Essential Qualification** (i) MBA in HR/ Post Graduate Diploma in Business Management in Human Resources from recognized university or institution. (ii) Hindi /Sanskrit up to Matric.	18- 42 years
2.	Secretarial Assistant (Admin)	04 (UR-03) (SC-01)	18002	Rs. 12,500/- per month	**Essential Qualification** (i) Graduate with PG Diploma in Secretarial Assistance or Post Graduate Diploma in Computer Application with at least 55% marks. (ii) Typing speed in English 30 wpm & in Hindi 25 wpm. (iii) Hindi/Sanskrit upto matric.	18- 42 years
3.	Administrative Assistant (Admin)	04 (UR)	18003	Rs. 12,500/- per month	**Essential Qualification/ Requirements** (i) Graduate in any discipline (ii) Minimum 2 years experience in Govt./Semi Govt/Public	18- 42 years

				Sector undertaking in Related disciplines providing support to Health Programme/NHM (iii) Knowledge of Computer (MS-Office) and Candidates having drafting skills would be preferred. (iv) Typing speed in English 30 wpm or in Hindi 25 wpm. (v) Hindi/Sanskrit upto matric	
4.	Consultant (Child Health) A.10.1.5	03(2 UR & 1 SC)	18004	Rs. 18,460/- per month	**Essential Qualification/ Requirements** – (i) MBBS/BDS/AYUSH/Any Medical Graduate with regular Post Graduate Degree or Diploma in Public Health/Hospital Administration. (ii) Hindi/Sanskrit upto matric.	18- 42 years
5.	Programme Assistant (Urban Health) P.2.1.1	01(UR)	18005	Rs. 12,500/- per month	**Essential Qualifications/Requirements:** (i) Postgraduate degree/ diploma in Computer Science (ii) Hindi/Sanskrit up to Matric. (iii) At least two years of experience in the health sector.	18- 42 years
6.	Consultant (NUHM) P.2.1.1	1 (UR)	18006	Rs.18,460/- Per month	(i) MBBS/ BDS/ AYUSH with regular MBA in Hospital/Health care or Post graduation or higher qualification in Public Health, Community Health, Preventive & Social Medicine and Health. (ii) At least two years of post-qualification work experience in the health sector (iii) Hindi/Sanskrit upto matric level	18- 42 years
7.	Junior Consultant (Urban Health)	01 (UR)	18007	Rs. 16,290/- per month	(i) MBBS/BDS/AYUSH. (ii) Preference will be given to the candidates with Post Graduate Degree or Diploma in Public Health. (iii) Hindi/Sanskrit upto matric.	18- 42 years
8.	HBPNC Software Maintenance Programmer	01 (UR)	18008	Rs. 16,090/- per month	(i) MCA with 2 year experience or BCA with three year experience in health sector especially handling trainings and roll out of software and data management systems in government health system. (ii) Hindi/Sanskrit upto matric.	18- 42 years

					(i) Preference will be given to the candidate with knowledge of Home Based Post Natal care programme.	
9.	IT Support Engg. (IT)	01 (UR)	18009	Rs. 16,290/- per month	**Essential Qualifications/ Requirements:** (i) B.E/B.Tech/M.Tech in Comp Sc/IT/Electronics & Communication in first division or MCA in first division or 'B'/'C' level course from DOE in first Division/"A" Grade. Certification MCSE/CCNA/ DCNE/ Linux/ Solaris working experience of handling networking project troubleshooting and resolving operation issues of LAN/WAN/ Internet/ Intranet, all types of hardware, system software from a reputed company. (ii) Hindi/Sanskrit upto matric.	18- 42 years
10.	Monitoring & Evaluation Officer, HMIS	01 (UR)	18010	Rs. 16,090/- per month	**Essential Qualification:** (i) Post Graduate with at-least second division in Public Health/ Statistics/ Population Science/ Economics/ Mathematics along with Advance degree/ diploma **OR** Post Graduate course in Computer Application from recognized University/ institution with 55% marks and having at least one year experience in handling health statistics **OR** Post Graduate in Computer Science or Master of Computer Application with 55% marks from recognized university /institution and having at least three year experience in handling health statistics. (ii) Hindi/Sanskrit upto matric.	18- 42 years
11.	Database Admin (IT)	01 (UR)	18011	Rs. 16,290/- per month	**Essential Qualification:** (i) B. E./ B. Tech./ M. Tech. (Comp. Sc./ IT/ Electronics & Comm.) in 1st Division Or M. Sc.	18- 42 years

					(Comp. Sc./ IT) in 1st Division Or MCA in 1st Division. Or 'B'/'C' Level course from DOE in 1st Division Or M. Sc (Physics/Math/Statistics) in 1st Division, with PGDCA in 1st Division. (ii) Hindi/Sanskrit upto matric.	
12.	Open Source Programmer/ (HMIS)	01 (UR)	18012	Rs. 16,290/- per month	(i) B. E./ B. Tech. (Comp. Sc./ IT/ Electronics & Communication) In 1st Division OR M. Tech. (Comp. Sc./ IT/ Electronics & Communication) OR M.Sc. (Comp. Sc./IT) in 1st Division OR MCA in 1st Division from recognized university. and Project Work of Software Development in a reputed company on .NET (VB.Net, C# and ASP .Net) and Java/ J2EE /jquery/ PHP and MS Access/ SQL Server (ii) Hindi/Sanskrit upto matric.	18- 42 years
13.	Junior Editor (BCC)	01 (UR)	18013	Rs. 12,500/- per month	**Essential Qualifications/ Requirements:** (i) Masters Degree in Mass Communication / English / Hindi (ii) Hindi/Sanskrit upto matric. (iii) Knowledge of Computers (iv) Typing Speed of minimum 30 WPM in English. (v) Typing Speed of minimum 20 WPM in Hindi.	18- 42 years
14.	State Asha Programme Manager (Community Processes)	01 (UR)	18014	Rs. 16,090/- per month	**Essential Qualification:** (i) Post Graduate Degree in Sociology or Social Work or Rural Development or Public Administration or Public Health. (ii) State level post-qualification experience of at least 5 years in management of community Processes programme or community mobilization or related field activities with a minimum of 3 years experience in Health sector. (iii) Hindi/Sanskrit upto matric. **Desirable Qualification -** (i) Familiarity with/having worked in community health worker programmes, or on	18- 42 years

				empowerment of health volunteers or health projects involving GO-NGO cooperation at the State level. (ii) Experience of having worked as State Level Trainer in Community Processes or Rural Development and as organizer of training programmes at State level is essential. (iii) Computer proficiency with familiarity of data management and commonly used packages like MS Word, Excel, power point etc. (iv) Higher academic qualification will be given preference.	
15.	Manager Community Processes	01 (UR)	18015	Rs. 12,500/- per month	**Essential Qualification/ Requirements –** (i) MA in Sociology, Social Work, Anthropology, Rural Development. (ii) Minimum 3 years of progressively responsible relevant post qualification work experience in the area of community participation / community health or local self governance or strengthening community institutions, is essential. (iii) Exposure to working of civil society groups in the area of healthcare/public health/rural development and decentralized governance is desirable. (iv) Computer proficiency with high level of familiarity with data base management programmes and commonly used packages like MS Word, Excel, and Power Point etc. (v) Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English and Hindi. (vi) Hindi/Sanskrit upto matric.	18- 42 years

16.	Epidemiologist/ Public Health Specialist (NPCDCS)	01(UR)	18016	Rs. 50,000/- per month	Essential: (i) MBBS degree from institution recognized by Medical Council of India (MCI) OR MD/DNB in Preventive & Social Medicine/Community Medicine/ Community Health Administration or Diploma / Masters in Public Health/ MBA (Health Care Administration). (ii) At least 3-4 year's experience in Health Management/ Public Health Programme/ Health Services after obtaining post graduate degree/diploma (iii) Working knowledge of operating computers and internet usage. (iv) Hindi/ Sanskrit upto Matric Desirable: (i) Epidemiologist / Public Health Specialist (ii) Experience in Non Communicable Disease control program/projects	18- 42 years
17.	Consultant (NTCP)	01 (UR)	18017	Rs. 18,460/- per month	**Essential:** (i) Post Graduate in Public Health or Social Sciences or Management or related field from a recognized institution/university OR MBBS/BDS candidates with at least 3 years of experience. Desirable: (i) At least 3-5 years of work experience in health sector (ii) Experience of working in the government sector at national/ state level (iv) Experience in tobacco control issues and knowledge about international/ national tobacco control policies and health programs will be given preference.	18- 42 years
18.	Consultant Disability (RBSK)	01 (UR)	18018	Rs. 18460/- per month	**Essential Qualifications/ Requirements:** (i) Degree in Prosthetic & Orthotic Engineering / Physiotherapy/ Occupational therapy/ Mental Retardation or Diploma with 5 years of working experience in the relevant field. (ii) Master in Social Work with working experience not less than	18- 42 years

					5 years in the field of disability (iii) Candidates with experience of disability management will be an added advantage. (v) Hindi/Sanskrit upto matric.	
19.	Consultant (NPPCD)	01(UR)	18019	Rs.18,460/- per month	**Essential Qualifications/ Requirements:** (i) MBBS/BDS/AYUSH with regular MBA in hospital/healthcare or post graduation or higher qualification in public health, community health, preventive and social medicine and health. (ii) Hindi/Sanskrit upto matric.	18- 42 years
20.	Civil Registration Officers (CRS)	01 (UR)	18020	Rs. 12,500/- per month	(i) Graduate in Science with Statistics as a paper from any recognized University (ii) Post Graduation Diploma in Computer Application from any recognized University (iii) Two years working experience in the field of Computer Operation, Organizing trainings, Conducting inspections etc. (iii) Hindi /Sanskrit up to Matric.	18- 42 years
21.	Consultant (Training) (IDSP)	01 (UR)	18021	Rs.18460/- per month	i) Post Graduate in Medical Field preferably in public Health / epidemiology (ii) Minimum 5 years of related experience (iv) Hindi /Sanskrit up to Matric.	18- 42 years
22.	State Epidemiologist (IDSP)	01 (UR)	18022	Rs. 16090/- per month	(i) Medical Graduate (MBBS) with Post Graduate Degree/Diploma in Preventive and Social Medical/ Public Health/ Epidemiology (Such as MD, MPH, DPH, MAE etc) OR Medical Graduate (MBBS) with 3 Years experience in Epidemiology/ Public health OR M.Sc. (Epidemiology) with 2 Years experience in Public Health OR BAMS/BDS/BHMS with MPH OR Any Graduate with MPH (iii) Hindi /Sanskrit up to Matric.	18- 42 years

23	Veterinary Consultant (IDSP) E.1.3	01 (UR)	18023	Rs.18750/- per month	(i) Post Graduate Veterinary Degree in Veterinary Public Health or Veterinary Epidemiology or Veterinary Medicine or Veterinary Microbiology or Veterinary Pathology. (ii) Three year experience in Veterinary Public Health or Veterinary Epidemiology and Animal Health. (iii) Registration in Veterinary Council of India or State Veterinary Council under Indian Veterinary Council Act 1984. (iv) Hindi /Sanskrit up to Matric. **OR** (i) Bachelor's Degree in Veterinary Science and Animal Husbandry as listed in the First and Second Schedule of the Indian Veterinary Council Act 1984. (ii) Five year experience in Veterinary Public Health or Veterinary Epidemiology or Animal Health. (iii) Registration in Veterinary Council in India or State Veterinary Council under Indian Veterinary Council Act 1984. (iv) Hindi /Sanskrit up to Matric.	18- 42 years

Important Instructions:

1. Please read the instructions and procedures carefully before you start filling the Online Application Form.
2. After applying online, Registration No. and Password will be generated.
3. Take print out of the registration no. and password screen for future reference of your application status and for Reprinting of your online filled application form.
4. After successful submission of application candidates should take print out of application form.
5. Shortlisted candidates are required to bring printed copy of the application form with original certificates and photocopy of self attested certificates at the time of documents verification along with Photo, Identity Proof i.e Identity Card/ Driving License/ Passport / Voter Card / Pan Card/ Aadhar Card.

6. Last date for receiving online applications is 14.12.2018 by 11:59 PM.
7. No TA/DA will be paid for attending written examination/ skill test/ computer test.
8. One Application will be considered for one post only.
9. Documents verification of shortlisted candidates will be done by the NHM Haryana and if any candidate is found with false documents at the time of appointment or later state, his/her appointment/recruitment will be cancelled/ terminated immediately.
10. The candidates who will score 40% and above marks in written examination will be considered eligible for computer test. The candidates who will secure 40% and above marks in computer test will be considered for final recruitment process.
11. Post of reserved category will be filled up as per Haryana Government Reservation policy and age relaxation will also be given as per policy of Haryana government.
12. The list of short listed candidates for written examination and computer test will be displayed on the official website of NHM i.e. www.nrhmharyana.gov.in .No separate admit card shall be sent to individual candidate.
13. The mobile phones, calculators and other electronics gazettes etc are strictly prohibited in examination hall.
14. Number of posts can be increased or decreased as per the requirement of the office.

NHM Haryana, Panchkula reserves the right to cancel the whole recruitment process at any time at any stage without assigning the reason to candidate.