



icmr
INDIAN COUNCIL OF
MEDICAL RESEARCH

V C R C
VECTOR CONTROL RESEARCH CENTRE

**ICMR-VECTOR CONTROL RESEARCH CENTRE
MEDICAL COMPLEX, INDIRA NAGAR
PUDUCHERRY – 605 006**

Advertisement No. 03/2018-19 dated 09.03.2019

The ICMR-Vector Control Research Centre (ICMR-VCRC), Puducherry is a Permanent Institute of Indian Council of Medical Research, an autonomous organization under the Department of Health Research, Ministry of Health & Family Welfare, Government of India, invites applications upto **15.04.2019** for filling up the following vacancies in ICMR-VCRC, Puducherry and Field Stations at Koraput (Odisha) / Kottayam (Kerala) / Madurai (Tamil Nadu).

Sl. No	Name of the post	Discipline	Classification	Pay (as per 7 th CPC)	No. of vacancies	Reservation					Horizontal		Age limit
						UR	OBC	SC	ST	EWS	XSM	PwD	
1	Technical Assistant	Zoology	Group 'B' Technical (Non-Ministerial)	Level 6 of Pay Matrix; ₹ 35,400 -1,12,400	6	1	1	1	1	2	-	-	Not exceeding 30 years
2	Technical Assistant	Life Sciences	Group 'B' Technical (Non-Ministerial)	Level 6 of Pay Matrix; ₹ 35,400 -1,12,400	7	1	2	-	2	2	-	1 (OH)	Not exceeding 30 years
3	Technical Assistant	Microbiology	Group 'B' Technical (Non-Ministerial)	Level 6 of Pay Matrix; ₹ 35,400 -1,12,400	1	1	-	-	-	-	-	-	Not exceeding 30 years
4	Technical Assistant	Medical Laboratory Technology	Group 'B' Technical (Non-Ministerial)	Level 6 of Pay Matrix; ₹ 35,400 -1,12,400	1	1	-	-	-	-	-	-	Not exceeding 30 years
5	Technical Assistant	Sociology / Social Work	Group 'B' Technical (Non-Ministerial)	Level 6 of Pay Matrix; ₹ 35,400 -1,12,400	1	1	-	-	-	-	-	-	Not exceeding 30 years

Sl. No	Name of the post	Discipline	Classification	Pay (as per 7 th CPC)	No. of vacancies	Reservation					Horizontal		Age limit
						UR	OBC	SC	ST	EWS	XSM	PwD	
6	Technical Assistant	Chemistry	Group 'B' Technical (Non-Ministerial)	Level 6 of Pay Matrix; ₹ 35,400 -1,12,400	1	1	-	-	-	-	-	-	Not exceeding 30 years
7	Technical Assistant	Computer Science / Information Technology	Group 'B' Technical (Non-Ministerial)	Level 6 of Pay Matrix; ₹ 35,400 -1,12,400	1	1	-	-	-	-	-	-	Not exceeding 30 years
8	Technician-1	Medical Laboratory Technology	Group 'C' Technical (Non-Ministerial)	Level 2 of Pay Matrix; ₹ 19,900-63,200	14	4	1	2	1	6	2	-	Not exceeding 28 years
9	Technician-1	Computer Applications	Group 'C' Technical (Non-Ministerial)	Level 2 of Pay Matrix; ₹ 19,900-63,200	5	1	1	1	1	1	1	1 (OH)	Not exceeding 28 years
10	Technician-1	Instrumentation	Group 'C' Technical (Non-Ministerial)	Level 2 of Pay Matrix; ₹ 19,900-63,200	1	-	1	-	-	-	-	-	Not exceeding 28 years
11	Technician-1	Electrical Engineering	Group 'C' Technical (Non-Ministerial)	Level 2 of Pay Matrix; ₹ 19,900-63,200	1	-	1	-	-	-	-	-	Not exceeding 28 years
12	Technician-1	Refrigeration & Air Conditioning	Group 'C' Technical (Non-Ministerial)	Level 2 of Pay Matrix; ₹ 19,900-63,200	1	-	1	-	-	-	-	-	Not exceeding 28 years

Sl. No	Name of the post	Discipline	Classification	Pay (as per 7 th CPC)	No. of vacancies	Reservation					Horizontal		Age limit
						UR	OBC	SC	ST	EWS	XSM	PwD	
13	Lab Attendant-1	Catering & Hospitality Assistant	Group 'C' Technical (Non-Ministerial)	Level 1 of Pay Matrix; ₹ 18,000-56,900	1	-	1	-	-	-	-	-	Between 18 and 25 years
14	Lab Attendant-1	Computer Operator & Programming Assistant	Group 'C' Technical (Non-Ministerial)	Level 1 of Pay Matrix; ₹ 18,000-56,900	2	1	1	-	-	-	-	-	Between 18 and 25 years
15	Lab Attendant-1	Laboratory Technology	Group 'C' Technical (Non-Ministerial)	Level 1 of Pay Matrix; ₹ 18,000-56,900	6	2	1	1	-	2	1	-	Between 18 and 25 years
16	Staff Car Driver (Ordinary Grade)	-	Group 'C' (Non-Ministerial)	Level 2 of Pay Matrix; ₹ 19,900-63,200	7	3	1	1	1	1	1	-	Not exceeding 25 years

Essential Qualification:**[Application form](#)****For the posts at Sl.No. (1):-**

1st class three year Bachelor's degree in Zoology from a recognized University.

For the posts at Sl.No. (2):-

1st class three year Bachelor's degree in Life Sciences from a recognized University.

For the posts at Sl.No. (3):-

1st class three year Bachelor's degree in Microbiology from a recognized University.

For the posts at Sl.No. (4):-

1st class three year Bachelor's degree in Medical Laboratory Technology from a recognized University.

For the posts at Sl.No. (5):-

1st class three year Bachelor's degree in Sociology / Social Work from a recognized University.

For the posts at Sl.No. (6):-

1st class three year Bachelor's degree in Chemistry from a recognized University.

For the posts at Sl.No. (7):-

1st class B.E / B. Tech degree in Computer Science / Information Technology from a recognized University.

For the posts at Sl.No. (8):-

12th or Intermediate pass in Science subject with 55% marks and at least one year Diploma in Medical Laboratory Technology (DMLT) from a Government recognized Institution.

For the posts at Sl.No. (9):-

12th or Intermediate pass in Science subject with 55% marks and at least one year Diploma in Computer Applications from a Government recognized Institution.

For the posts at Sl.No. (10):-

12th or Intermediate pass in Science subject with 55% marks and at least one year Diploma in Instrumentation & Control Engineering / Electronics & Instrumentation from a Government recognized Institution.

For the posts at Sl.No. (11):-

12th or Intermediate pass in Science subject with 55% marks and at least one year Diploma in Electrical Engineering from a Government recognized Institution.

For the posts at Sl.No. (12):-

12th or Intermediate pass in Science subject with 55% marks and at least one year Diploma in Refrigeration / Air Conditioning from a Government recognized Institution.

For the posts at Sl.No. (13):-

10th pass with 50% marks in aggregate from recognized board or ITI/Trade certificate in Catering & Hospitality Assistant or equivalent issued by Government agencies.

For the posts at Sl. No. (14):-

10th pass with 50% marks in aggregate from recognized board or ITI/Trade certificate in computer operator & programming assistant issued by Government agencies.

For the posts at Sl.No. (15):-

10th pass with 50% marks in aggregate from recognized board plus one year working experience in a Government recognized / approved / registered lab.

For the posts at Sl. No. (16):-

Matric / S.S.C or equivalent from a recognized board with a valid driving license issued by RTO of any State and authorized to drive Light Motor Vehicles (Goods & Passenger) and Two wheeler with/without Gear and two years experience in recognized organization / Institute.

Preference will be given to those who have license other than above to drive Heavy Motor Vehicle (Goods & Passenger) and Three Wheeler (Auto Rickshaw).

Please read the following instructions carefully

ABBREVIATION : **SC** – Scheduled Caste, **ST** – Scheduled Tribe, **OBC** – Other Backward Classes (**Non-creamy layer**), **UR** – Unreserved, **EWS** – Economically Weaker Sections, **PwD** – Person with Disabilities, **XSM** – Ex-Servicemen, **OH** – Orthopedically Handicapped

Age Limit:

Crucial date for determining the age limit will be the closing date for receipt of application i.e., **15.04.2019**. Relaxable for 5 years for SC/ST candidates and 3 years for OBC candidates. For Ex-Servicemen, relaxable for 3 years for UR candidates, 6 years for OBC candidates and 8 years for SC/ST candidates, after deduction of military service rendered from the actual age. For PwD candidates, relaxable for 10 years for UR candidates, 13 years for OBC candidates and 15 years for SC/ST candidates.

In accordance with the instructions and orders issued by the Department of Personnel & Training (DoPT), the age limit for the Departmental candidate for the post of Technical Assistant is 35 years and for the post of Technician-1 / Lab Attendant-1 / Staff Car Driver (Ordinary Grade) is 40 years.

Candidates working in ICMR projects continuously shall also be eligible for age relaxation upto five years for technical posts only, provided he/she has entered into project service within prescribed age limit for the post.

How to apply:

- (1) Application form and other information may be downloaded from the websites “www.vcrc.res.in” and “www.icmr.nic.in”.
- (2) Demand Draft for ₹ 300/- (**Rupees Three Hundred Only**) towards application fee drawn in favour of “**The Director, ICMR-VCRC, Puducherry**” to be submitted along with duly filled-in application. SC/ST/PwD and Women candidates are exempted from payment of application fee. ICMR employees **are not exempted** from payment of application fee. Candidates, who wish to apply for more than one post, have to submit separate application for each post along with Demand Draft (as applicable).
 - (i) On the over leaf of Demand Draft, the candidate must mention his/her name and post applied for.
 - (ii) Application fee once paid will not be refunded under any circumstances nor can it be held in reserve for any other recruitment or selection process.
 - (iii) Any other mode of payment viz., cash, money order and cheque will not be accepted.

- (3) Application form duly signed by the candidate with enclosures along with Demand Draft (as applicable) should be sent to **“The Director, ICMR-Vector Control Research Centre, Medical Complex, Indira Nagar, Puducherry – 605 006”**, so as to reach on or before **15.04.2019**.
- (4) Self-attested copies of the following documents should be enclosed along with the application form:-
 - (a) Proof of Date of Birth
 - (b) Educational qualification (Degree / certificates in support of educational qualification and copies of all mark sheets for all the years)
 - (c) Community Certificate (as applicable)
 - (d) Self declaration for OBC candidate (Refer to Annexure “C”)
 - (e) Income and Asset Certificate for EWS candidate (Refer to Annexure “D”)
 - (f) Disability certificate for PwD candidate
 - (g) Discharge certificate for Ex-Servicemen
 - (h) Demand Draft for ₹ 300/- (wherever applicable)
 - (i) Other documents, as applicable
- (5) Candidates belonging to reserved category (SC/ST) should submit the community certificate issued by the competent authority in the prescribed format (**Annexure “A”**) of Government of India for claiming fee concession.
- (6) In case of candidates belonging to OBC category, community certificate should specifically contain the clause that the candidate does not belong to **“CREAMY LAYER”** section. The OBC candidate who belong to CREAMY LAYER are not entitled for reservation admissible to OBC category and such candidates have to indicate their category as General. The OBC (Non-Creamy Layer) candidates should submit the community certificate issued by the competent authority in the prescribed format (**Annexure “B”**) of Government of India for claiming age relaxation. In addition to the community certificate, the OBC candidates are required to submit their self-declaration in the prescribed format (**Annexure “C”**) that they belong to backward class recognized by Government of India and also they do not belong to persons/sections (creamy layer) as per DoPT O.M dated 08.09.1993, 09.03.2004 and 14.10.2008.
- (7) Candidates belonging to EWS category, should submit the Income & Asset certificate issued by the competent authority in the prescribed format (**Annexure “D”**) of Government of India for claiming reservation admissible to EWS category.
- (8) Candidates belonging to PwD category, applying for the posts reserved for PwD, shall be eligible for the benefit of reservation/concessions only, if they are suffering from not less than 40% of the relevant disability.

Other service conditions:-

- (1) Allowances as per Central Government Rules are admissible on the pay scale mentioned against each post.
- (2) Benefits of new restructured defined contributory pension system are admissible as per the provision contained in the Ministry of Finance, Department of Economic Affairs (ECD & PR Division), Notification No. 5/7/2003-ECD & PR dated 22.12.2003 effective from 01.01.2004.

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- (3) Applications from employees working in Central / State Government Departments / Public Sector Undertakings / Government funded research agencies must be forwarded through proper channel. Advance copy of application with all necessary documents will be considered subject to the condition that **“No Objection Certificate”** from the employer is produced **at the time of certificate verification.**
- (4) The selection shall be made by open competitive written test for the posts of Technical Assistant / Technician-1 / Lab Attendant-1. For the post of Staff Car Driver (Ordinary Grade), selection will be made by open competitive written test followed by driving test.
- (5) Appointment will be subject to medical fitness and verification of character and antecedents from civil authorities.
- (6) The selected candidates are likely to be posted at ICMR-VCRC, Puducherry or Field Stations at Koraput (Odisha) / Kottayam (Kerala) / Madurai (Tamil Nadu), depending upon the requirement.
- (7) Date, Time and Place of written test will be intimated to the eligible candidates through post, separately.
- (8) The Centre will not be responsible for any postal delay.
- (9) Incomplete / late applications or without application fee (except for the exempted candidates) or applications without signature and copies of required certificates will be summarily rejected without any notice and no enquiry in this regard, will be entertained.
- (10) The notified vacancies are tentative. The ICMR-VCRC reserves the right to cancel / restrict / enlarge / modify the requirements advertised, if need, so arise, without assigning any further notice or assigning any reason thereto. The decision of the Director, ICMR-VCRC, Puducherry, will be final.
- (11) While applying for the above posts, the candidate must ensure that he/she fulfils the eligibility and other terms and conditions mentioned as on the specified dates and the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment/selection that the candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will automatically stand cancelled. If any of the above shortcoming(s) is/are detected even after appointment, his/her services are liable to be terminated without any notice.
- (12) The ICMR-VCRC reserves the right to rectify any inadvertent error or omission at any stage of the recruitment process.
- (13) Merely satisfying the essential qualification does not entitle the candidate to be called for written test.
- (14) Certificate(s) of experience should clearly mention the designation, duration (date, month and year), the basic pay and/or consolidated salary and the nature of duties performed and experience obtained in the employment.
- (15) The period of experience in a discipline / area of work, wherever prescribed, shall be counted after the date of acquiring the minimum educational qualifications prescribed for that post.

- (16) The period of experience rendered by a candidate on part time basis, daily wages etc., will not be counted while calculating the valid experience for shortlisting the candidates for written test.
- (17) Since, it is not possible to call all the eligible candidates for the written test, the candidates will be shortlisted for this purpose. The decision of the Director, ICMR-VCRC will be final in this regard.
- (18) SC/ST Candidates called for written test will be paid 2nd class rail fare by the shortest route, subject to production of documents along with proof of travel. Local transportation charges shall however be borne by the candidates themselves. Candidates will make their own arrangements for boarding and lodging.
- (19) Canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to selection/recruitment shall be a disqualification. No enquiry or correspondence shall be entertained on the issue related to selection process.
- (20) Addendum/Corrigendum in respect of the above vacancy notification, if any, shall be issued on our website “**www. vcrc.res.in.**” Candidates are advised to regularly visit our website to keep themselves updated.
- (21) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Chennai and the Courts/Tribunals/Forums at Chennai only shall have the sole and exclusive jurisdiction.

[Application form](#)

DIRECTOR

**FORM OF CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES AND SCHEDULED TRIBES CANDIDATES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri./Shrimati./Kumari* _____
son/daughter of Shri/Smt* _____ of village/town* _____
in District/Division* _____ of the State/Union Territory* _____
belongs to the _____ caste/tribe* which is recognized as a Scheduled Caste /
Scheduled Tribe* under:-

- @ The Constitution (Scheduled Castes) Order, 1950
- @ The Constitution (Scheduled Tribes) Order, 1950
- @ The Constitution (Scheduled Castes) Union Territories Order, 1951
- @ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the Northern Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976, the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987]

- @ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
- @ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962
- @ The Constitution (Pondicherry) Scheduled Castes Order, 1964
- @ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
- @ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
- @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
- @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @ The Constitution (Sikkim) Scheduled Castes Order, 1978
- @ The Constitution (Sikkim) Scheduled Tribes Order, 1978
- @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
- @ The Constitution (SC) Order (Amendment) Act, 1990
- @ The Constitution (ST) Order (Amendment) Act, 1991
- @ The Constitution (ST) Order (Second Amendment) Act, 1991
- @ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/ Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati* _____ Father /Mother of Shri/Shrimati/Kumari _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ who belongs to the caste/tribe* which is recognized as a Schedule Caste/Scheduled Tribe in the State/Union Territory* of _____ issued by the _____ dated _____.

%3. Shri/Shrimati/Kumari* _____ and/or* his/her* family ordinarily resides in village/town* _____ of _____ District/Division* of the State/Union Territory* of _____.

Signature _____

** Designation _____

(With Seal of Office)
State/Union Territory*

Place :

Date :

* Please delete the words which are not applicable

@ Please quote specific Presidential Order

% Delete the paragraph which is not applicable

NOTE: The term "ordinarily reside(s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

** List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate

- (i) District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner. (not below the rank of 1st class Stipendiary Magistrate)
- (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate
- (iii) Revenue Officers not below the rank of Tahsildar
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) Administrator / Secretary to Administrator / Development Officer (Lakshadweep)

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri./Smt./Kumari _____ son/daughter of _____ of village/town _____ in District/Division _____ of the _____ State/Union Territory _____ belongs to the _____ community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____ *

Shri/Smt./Kumari _____ and / or his family ordinarily reside(s) in the _____ District/Division of _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (creamy layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M No. 36012/22/93-Estt.(SCT) dated 8.9.1993**.

Place :

District Magistrate
Deputy Commissioner etc.,

Date :

Seal

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

FORM OF DECLARATION TO BE SUBMITTED BY THE OBC CANDIDATE
(IN ADDITION TO THE COMMUNITY CERTIFICATE)

I _____ son/daughter of Shri. _____
resident of village / town / city _____ district _____ State / Union
Territory _____ hereby declare that I belong to the _____ community
which is recognized as a backward class by the Government of India for the purpose of reservation in services
as per orders contained in Department of Personnel and Training (DoPT) Office Memorandum No.
36102/22/93-Estt.(SCT) dated 08.09.1993. It is also declared that I do not belong to persons/sections/sections
(Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated
08.09.1993, O.M No. 36033/3/2004-Estt.(Res.) dated 9th March, 2004 and O.M No. 36033/3/2004-Estt.(Res.)
dated 14th October, 2008.

Signature: _____

Full Name: _____

Address: _____

Government of
(Name & Address of the authority issuing the certificate)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri./Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____ Village/Street _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her "family"** is below Rs. 8 lakh (Rupees Eight Lakh Only) for the financial year _____. His/her family does not own or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office _____

Name _____

Designation _____

**Recent Passport size
attested photograph
of the applicant**

* Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.