

WRITTEN TEST FOR THE POST OF SR.MEDICAL RECORDS OFFICER

Date: 04.06.2018

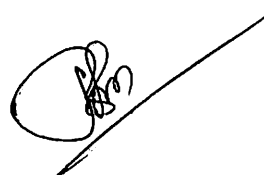
Time : 03.00 p .m

Duration : 1 hour

Total Marks :50

**Section A – MCQ's**

- Q.1 How many chapters are there in the 10<sup>th</sup> edition of ICD manual/ book ?  
A) 19  
B) 20  
C) 21  
D) 22
- Q.2 What may be defined as a representative value of a group of data, used for comparison with other group of data.  
A) Arithmetic Mean  
B) Mode  
C) Median  
D) Measure of central tendency
- Q.3 What is the prescribed retention period of Indoor case record files after digitization ?  
A) 10 yrs.  
B) 7 yrs.  
C) 5 yrs.  
D) 3 yrs.
- Q.4 The transformation of health care diagnosis, procedures, medical services and equipment into universal medical alpha numeric codes is called as :-  
A) Medical Coding  
B) Health Coding  
C) Public Coding  
D) Personal Coding
- Q.5 What is the meaning of Subponea ?  
A) Summon  
B) Notice  
C) Warrant  
D) All of them
- Q.6 What is the duration of Vital Event Registers preserved in the Hospital ?  
A) 10 yrs.  
B) 15 yrs.  
C) Forever  
D) 25 yrs.



- Q.7 In the acronym SOAP, what does S stands for in the Medical Records ?
- A) Selective
  - B) Secured
  - C) Subjective
  - D) Secular
- Q.8 In the acronym POMR, what does P stands for in the Medical Records ?
- A) Public
  - B) Personal
  - C) Private
  - D) Problem
- Q.9 What are the methods of collection of Primary data ?
- A) Direct personal investigation
  - B) Indirect oral investigation
  - C) Schedules or questionnaires sent by the post
  - D) All the above
- Q.10 In which year was the last version of the 10<sup>th</sup> edition was published ?
- A) 1993
  - B) 1994
  - C) 1995
  - D) 1996
- Q.11 How many bones are there in the Vertebral Column ?
- A) 26
  - B) 28
  - C) 30
  - D) 32
- Q.12 How many pairs of Spinal Nerves are there in a human body ?
- A) 24
  - B) 25
  - C) 30
  - D) 31
- Q.13 How many Special Senses does a human being have ?
- A) 4
  - B) 5
  - C) 6
  - D) 7

- Q.14 What is the colour of GRAM POSITIVE COCCI ?
- A) Violet
  - B) White
  - C) Grey
  - D) Pink
- Q.15 What is the average Pulse Rate of human beings ?
- A) 68
  - B) 70
  - C) 72
  - D) 74
- Q.16 What is the mode of transmission of Syphilis ?
- A) Water borne
  - B) Droplet transmission
  - C) Contaminated Food
  - D) Direct physical contact
- Q.17 How many ventricles does a human brain has ?
- A) 2
  - B) 3
  - C) 4
  - D) 5
- Q.18 Who is entitled to collect a copy of medical records of a patient who has died in the hospital ?
- A) Father/ Mother
  - B) Brother/ Sister
  - C) Son/ Daughter
  - D) Husband/ Wife
- Q.19 The statistics pertaining to events of life such as birth, death and marriages etc. is called.
- A) General Statistics
  - B) Vital Statistics
  - C) Hospital Statistics
  - D) None of above
- Q.20 How many methods are there for filling system in MRD ?
- A) 1
  - B) 3
  - C) 4
  - D) 6

- Q.21 What are the responsibilities of the MRD ?
- A) To keep the confidential records.
  - B) To attend the Courts.
  - C) Proper scrutiny & storage of records.
  - D) All of them
- Q.22 ICD in medical coding means.
- A) Indian Classification of Diseases
  - B) International Classification of Diseases
  - C) Inter-hospital Classification of Diseases
  - D) Intensive Classification of Diseases.
- Q.23 What is the full form of WHO ?
- A) World Heart Organization
  - B) World Hospitals Organization
  - C) World Humanity Organization
  - D) World Health Organization
- Q.24 Which medical record format is most preferred due to its ability to provide a holistic view of the patient as well as supports a logical & organised approach to clinical medicine.
- A) Combination OP & IP records
  - B) Computer based records
  - C) POMR
  - D) SOMR
- Q.25 Which of the following suffixes means "cutting operations" ?
- A) -ectomy
  - B) -plasty
  - C) -scopy
  - D) -tomy
- Q.26 Which of the following is the CORRECT spelling for the plural of bronchus ?
- A) Brounchuses
  - B) Bronchii
  - C) Bronchi
  - D) Bronchae
- Q.27 A patient with encephalitis is most likely to be treated by which of the following specialists ?
- A) Endocrinologist
  - B) Hematologist
  - C) Neurologist
  - D) Oncologist

- Q.28 In which period Polychrome murals have been found in the caves of Spain ?
- A) Stone Age
  - B) Egyptian period
  - C) Greek Period
  - D) Greeco Roman period
- Q.29 What does D stands for in medical terms in ABCDE approach ?
- A) Difficulty
  - B) Disability
  - C) Diagnosis
  - D) Disposable
- Q.30 Which of the following is not a communicable disease ?
- A) Measles
  - B) Chicken Pox
  - C) Diphtheria
  - D) Hypertension
- Q.31 Which of the following is not a secondary use of health information records ?
- A) Communication between care providers
  - B) Legal purposes
  - C) Insurance administration
  - D) Education & Research
- Q.32 Because a health care professional has access to much health care data and information on many individuals, it is important that they access the information on a ..... basis.
- A) frequent
  - B) infrequent
  - C) need to know
  - D) random
- Q.33 Which of the following is not a recommended component of a discharge summary ?
- A) Diagnosis
  - B) History and Physical Examination
  - C) Medications
  - D) Interventions
- Q.34 Which of the following is the recommended method for addressing erroneous entries in a paper based medical records system ?
- A) Erasure
  - B) White out
  - C) Single stroke through
  - D) Deletion

- Q.35 The anatomical term 'Buccal' relates to which body part.
- A) Breast
  - B) Buttock
  - C) Cheeks
  - D) Breast
- Q.36 Which of the following steps pertains to qualitative analysis:
- A) Study Record
  - B) Use Guides
  - C) Check no. In/Out folder
  - D) None of the above
- Q.37 Who demonstrated that the arteries contain blood and not air as thought earlier:
- A) St. Jerome
  - B) Imnotep
  - C) Galen
  - D) None of the above
- Q.38 Which of the following forms pertain to the identification of Sociology Section:
- A) History Form
  - B) Admission Form
  - C) Intake Out put Form
  - D) All of the above
- Q.39 In which year American Medical Record Association was organized ?
- A) 1928
  - B) 1930
  - C) 1935
  - D) 1940
- Q.40 The primary function of the hospital is:
- A) Work for physicians
  - B) Care of the sick & injured
  - C) Monetary gain
  - D) Compilation of Medical Records

### **Section B – Practical Questions**

Q.41-50 Following is the hospital statistical data for hospital A for the month of January 2018.

a. Total No. of discharges including deaths

6427

b. Days of care rendered to discharged (including deaths) patients	36493
c. Total no. of deaths	449
d. Deaths under 48 hours	267
e. Deaths over 48 hours	182
f. Total no. of admissions	6391
g. Total patients days of care to in-patients (Census)	39219
h. Total OPD Attendance	132238
i. Repeat (Follow up) Cases OPD attendance	51083
j. Sanctioned Bed strength	1531
k. Total no. of working days	24

Please calculate following derivatives from the above data :

- Q.41 Gross Death Rate
- Q.42 Net Death Rate
- Q.43 Average length of stay
- Q.44 Average daily no. of in-patients (Census)
- Q.45 Bed-Turn over rate (per bed per month)
- Q.46 Bed turn over interval
- Q.47 Bed Occupancy rate
- Q.48 Average daily no. of out patients (OPD) attendance
- Q.49 Average Out-patient attendance per new patient
- Q.50 Daily average no. of admissions/ discharges including deaths.

**Answer Key - 2018**  
(MCQ's for screening/ shortlisting test of Sr. MRO)

1	C	26	C
2	D	27	C
3	D	28	A
4	A	29	B
5	D	30	D
6	C	31	A
7	C	32	C
8	D	33	B
9	D	34	C
10	B	35	C
11	A	36	A
12	D	37	C
13	B	38	B
14	D	39	A
15	C	40	B
16	D	41	6.99%
17	C	42	2.96%
18	D	43	5.7 days
19	B	44	1265
20	B	45	4.2 patients per bed per month
21	D	46	1.28
22	B	47	82.63%
23	D	48	5510
24	C	49	1.63
25	A	50	207